

St John's Academy Finance Advisory Group

Minutes of the Finance Advisory Group Meeting on 8 November 2018

No	Issue	Action
1	<p>Present: Steve McIntosh Jan Jack Keith Thompson Cheryl Gahan Sean Hagney</p>	
2	<p>Minutes of the last meeting</p> <p>Minutes of the last meeting reviewed and agreed.</p>	
3	<p>School Fund Update</p> <p>Query regarding £54.55 expenditure under Development Fund – confirmed this was Steven McLaughlin for trip and purchasing food for pupils</p> <p>House Funds to be topped up to £400.00 - £100 each house. Cheryl to advise Lora.</p> <p>Art folder money – went to school fund but should be put to Art DSM budget. Cheryl to make sure this is happening next year.</p> <p>Query over balance in P7 Lendrick Muir 2018 – check as think it has gone to wrong code and should be S1 Lendrick Muir.</p> <p>Iona Trip – carry forward balance as this was funding from parish/historic Scotland and not pupil payments.</p> <p>Winter Ball – Photobooth to be funded from school fund as agreed with Sean.</p> <p>Jenny Hossick FAG request form was signed off for School Show – total of £500.00</p>	<p style="text-align: center;">CG</p> <p style="text-align: center;">CG</p> <p style="text-align: center;">CG</p>
4	<p>AOCB</p> <p>Declarations and constitution signed for 2018.19.</p> <p>Mini bus charges – from November Krista will do start recharging for Minibus petrol and send the spreadsheet to Jackie Forsyth for processing.</p> <p>Committee agreed that the £50.00 donation to the priests is appropriate to recognise their contribution to the school.</p> <p>Ties – a new batch of ties to be orders and Cheryl to arrange for each class teacher to get 2 ties labelled. SLT and Guidance staff in secondary to also some for issuing to pupils. Costs to come from PEF.</p>	<p style="text-align: center;">ALL</p> <p style="text-align: center;">KRISTA</p> <p style="text-align: center;">CG</p>