



Mrs M Futamata
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Dear Parent/Carer

As you may be aware Mrs Jack is currently off due to long-term sickness. We are hoping that Mrs Jack will be back soon. However, in order for Mrs Jack's remit to be covered, I have invited staff to take on extra responsibilities to ensure the smooth operation of the school.

Therefore, I am delighted to announce that Mrs Rees, Mr McCluskey and Mrs Blain will be supporting the Senior Leadership Team by undertaking new responsibilities for part of the school week. The new remit areas are as follows:

- Mrs Blain will have strategic responsibility for Nursery
- Mrs Rees will have a strategic responsibility for P1
- Mr McCluskey will have a strategic responsibility for P2

Consequently, there will be a requirement to change the staffing for some of our classes. Below is an overview of these changes for your information.

- Nursery (Mrs Blain) - No immediate changes
- P5 (Mrs Rees) - Mondays and Wednesdays will be taught by Mrs McGaffney
- P6 (Mr McCluskey) - Thursdays and Fridays will be taught by Mrs Taylor

If there are any concerns you may have regarding your child, please do not hesitate to get in contact with your child's class teacher in the first instance on 01738 454300.

Yours faithfully

Mrs M Futamata
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